

Application for Certificate of Eligibility (Forms I-20 or DS-2019)

AFTER FINAL ACADEMIC ADMISSION, please email the application and support documents to: intstu@gc.cuny.edu.

Office of International Students
The Graduate Center, CUNY
365 Fifth Avenue, Room 7200
New York, NY 10016-4309, USA

International students who are admitted into a degree program at the Graduate Center of the City University of New York must obtain a **Certificate of Eligibility** from the University in order to enter and/or remain in the U.S. in valid Student Status. This applies whether you are a **new student**, a **transfer student from another U.S. university**, or a **student transferring** to the Graduate Center from another CUNY college.

The Certificate of Eligibility will be issued only if you are admitted to the Graduate Center and if you have properly completed and returned this form, and all documentation of financial support verifying that you have adequate financial resources to meet your expenses during the period of your study in the U.S. Please complete this **Application for Certificate of Eligibility** (pp. 1–2) and **Declaration & Certification of Finances** (pp. 4–5) and email them directly to the Office of International Students at intstu@gc.cuny.edu with all required documentation. **If you are admitted and request a postponement of your admission, you will need to request a new application for certificate of eligibility form.**

Students from European Union countries: In addition to this application, please also complete and submit the **Acknowledgment Regarding Protection of Personal Data** available here: [F-1 students](#) or [J-1 students](#).

INFORMATION REQUIRED FROM ALL INTERNATIONAL STUDENTS — Please include a copy of your passport ID page.

Name _____ Sex Male Female
(family name as in passport) (given name as in passport) (second given, or middle name, if any, as in passport)

Present Address _____
(street address) (city, state) (country) (postal code)

Is this the address to which you would prefer your I-20 or DS-2019 be sent? Yes No

If not, indicate your mailing address: _____
(street address) (city, state) (country) (postal code)

Telephone Number _____ Email _____

Date of Birth ____/____/____ City of Birth _____ Country of Birth _____
month day year

Country of Citizenship _____ Country of Legal Permanent Residency _____

PERMANENT RESIDENTIAL ADDRESS OUTSIDE THE UNITED STATES— This is required by U.S. government regulations.

Street Address _____

City _____ Province/State _____ Country _____ Postal Code _____

ADDRESS IN THE UNITED STATES— This is required by U.S. government regulations for SEVIS transfer students currently in the U.S. in F-1 or J-1 status.

Present Address _____
(number and street) (apartment number) (city, state) (postal code)

EDUCATION— List chronologically all U.S. institutions attended beyond secondary school. Include each division of the City University of New York attended.

Institution	Dates of Attendance (month/year)		Immigration Status
_____	from _____	to _____	_____
_____	from _____	to _____	_____
_____	from _____	to _____	_____

Occupation in Home Country _____
(For example, if currently a student, give name of school and level of education, or if currently employed, give name of employer and job title.)

Expected Semester of Enrollment: Fall Spring Year _____

Program/ Major _____ Degree Program: Journalism Master's Master's Doctoral

Type of Admission: New Admission SEVIS Transfer from U.S. Institution Readmission

If transfer, give name and address of current U.S. school: _____

2019–2020 Minimum Estimate of Yearly Expenses for International Students at the Graduate Center, CUNY

The following financial support is required to prepare a SEVIS Certificate of Eligibility, depending on the level of the program into which you are admitted.

Estimate of Academic Expenses: Tuition and Fees*

Master’s in: Biography & Memoir; Classics; Comparative Literature; Linguistics; Philosophy; Political Science; and Women’s & Gender Studies:
(\$855/credit, min. 9 credits per semester).....\$15,755

Master’s in: Cognitive Neuroscience; International Migration Studies; Liberal Studies; Middle Eastern Studies; Data Science; Quantitative Methods in the Social Sciences; Data Analysis & Visualization; and Digital Humanities:
(\$955/credit, min. 9 credits per semester).....\$17,555

Journalism Master’s: (\$855/credit plus additional fees and equipment; program requires 15 credits per semester).....\$27,033

Doctoral Level I:
(\$965/credit, min. 7 credits/WIUs per semester).....\$13,875

Doctoral Level II:.....\$14,185

Doctoral Level III:.....\$5,265

**Estimate of Personal and Living Expenses

Academic Supplies.....\$1,516
Local Transportation.....\$1,088
Room.....\$16,128
Food and Meals.....\$5,354
Other Personal (includes estimates for insurance and taxes).....\$4,608

Total Estimate of Personal and Living Expenses.....\$28,694

Other Estimates of Expenses

Initial F-1 status SEVIS Fee.....\$350
(First-time F-1 Status only. Instructions will be sent with Form I-20.)

Initial J-1 status SEVIS Fee.....\$220
(First-time J-1 Status only. Instructions will be sent with Form DS-2019.)

*Dependents per year:

Spouse.....\$8,000
Each Minor Child (under 21 years of age).....\$4,896

***DEPENDENTS:** Students with accompanying dependents must verify a minimum **additional \$8,000 for their spouse** and **\$4,896 per child** for each academic year of study.

Total First Year Estimate of Expenses

Doctoral Level I.....	\$42,569
Master’s (\$855 per credit).....	44,449
Master’s (\$955 per credit).....	46,249
Journalism.....	55,727

*General CUNY and Graduate Center fees are \$365 per year. The estimated tuition and fees for Doctoral Level I are based on a minimum of 7 billable credits/WIUs per semester. The estimated tuition and fees in the Master’s Level are based on a minimum of 9 billable credits per semester. Actual tuition may be higher or lower depending on individual program requirements and the number of billable credits for which a student registers. All tuition, fees, and personal expense estimates are subject to change without notice upon action by the Graduate Center or the City University of New York.

**Please note that the above amounts represent a conservative estimate of New York City living costs. Many students will require additional funds. It is anticipated that all costs will increase by 3–5% each year. Please take this into account when completing the following forms.

Declaration and Certification of Finances

Documentation of Support: Documentation of financial support must be sent directly to the Office of International Students at the Graduate Center–CUNY. Provide as much complete documentation as possible. If additional documentation is required, we will contact you, and you may send it later. Note: A Certificate of Eligibility will be issued only after all required documentation to meet the minimum financial support requirement has been received and approved by the Office of International Students at the Graduate Center–CUNY. Complete this form and email it directly to the Office of International Students at the Graduate Center–CUNY at intstu@gc.cuny.edu along with your Request for Certificate of Eligibility (pages 1-2).

Support Requirements for Students:

ALL STUDENTS: Financial support must be documented to guarantee the first year, and must be documented to project where support will come from in future years of study.

NEW STUDENTS: Doctoral students must provide documentation of financial support to cover a minimum of the first four years of study. **Master’s students** must provide documentation of financial support to cover a minimum of the first two years of study. **Students in Journalism** must provide documentation for the full length of the program of studies.

CONTINUING STUDENTS: Minimum period of support must be discussed with an International Student Counselor in the Office of International Students at the Graduate Center.

***IF YOU ARE APPLYING FOR A U.S. ENTRY VISA:**

Please email scanned copies of your financial support documentation to the Office of International Students at intstu@gc.cuny.edu. You will bring the original documentation to present at the U.S. Consulate for your visa application.

SOURCES OF FINANCIAL SUPPORT	<i>All Amounts in U.S. Dollars</i>			
	Guaranteed Support	Projected Support		
	2019–2020	2020–2021	2021–2022	2022–2023
<p>1. City University of New York Provide an official Award Letter from the appropriate GC Office (Financial Aid Office, Provost’s Office, your academic program, etc.).</p> <p>Summary of Type and Amount:</p> <p>Type: _____</p> <p>Type: _____</p> <p>Type: _____</p>	<p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p>	<p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p>	<p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p>	<p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p>
<p>2. Government or Other Institutional Support Provide an Official Award Letter.</p> <p>Name of Institution: _____</p> <p>Type of Award: _____</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>
<p>3. Personal Sponsor—Family or Other Individual Sponsor must provide properly completed Affidavit of Support form (page 5) and bank statement(s) and income documents.</p> <p>Name of Sponsor(s): _____</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>
<p>4. Student’s Personal Funds Student must provide bank statement(s) and income documents. Amounts available must indicate sufficient availability of funds into the future.</p> <p>Source(s): _____</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>
TOTALS	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>	<p>\$ _____</p>

Your Certificate of Eligibility cannot be issued until all requirements of financial support documentation have been met.

By signing this form, I certify that the information supplied above is, to the best of my knowledge, a correct statement of my finances for my studies at the Graduate Center of the City University of New York.

_____ (student’s name—printed) _____ (student’s signature) _____ (date)

Affidavit of Support

PLEASE READ AND UNDERSTAND THIS ENTIRE AFFIDAVIT BEFORE COMPLETING.

This affidavit is for an individual using his/her own income and savings to provide the student with financial support.

Items #1-4 must be completed by all sponsors. Items #5 & 6 must be completed by sponsors providing a student with cash support.

Note: Other F or J status individuals may not provide cash support for a student.

SPONSOR INFORMATION – Must be completed by all sponsors.

- 1) I, _____, citizen of _____
living at _____ (street address) _____ (city, state/province) _____ (country) _____ (postal code)
- 2) **IMMEDIATE CASH SUPPORT:** Provide bank statements showing the most recent two months of transactions. NOTE: Bank statements only verify the immediate availability of funds. A bank statement by itself will not show the ability to provide continuing support.
have current available money (checking or savings) of \$(U.S.) _____ with _____ (name of bank)
located at _____ (full address of bank)
- 3) **PROJECTED FUTURE SUPPORT:** Provide letter in English confirming current employment and annual income. Retired or self-employed sponsors must provide appropriate documentation of annual income. NOTE: Annual income is the only documentation that can verify your ability to support the student in the future.
In addition, I certify that I am employed as _____ (job title) with _____ (name of employer)
located at _____ (full address of employer). I receive an annual income of \$(U.S.) _____
- 4) I am currently responsible for the financial support (including myself) of _____ individuals. My total annual expenses are \$(U.S.) _____

CASH SUPPORT INFORMATION – Must be completed by sponsors providing cash support.

Note: Total annual income and total annual expenses will be evaluated to determine sponsor's ability to support the student. NOTE: Bank accounts alone are not sufficient to verify continuing support.

- 5) I certify that I am the student's _____ (relationship to student) and that I am able to and do commit to provide _____ (name of student)
6) with an annual cash amount of \$(U.S.) _____ to meet his/her expenses each year during study at the Graduate Center, CUNY until ____ / ____.
month year

ROOM AND BOARD SUPPORT INFORMATION – Must be completed only if the student will live permanently in the sponsor's home in the United States.

Note: The value of this support should not be included in #6 above. Please submit a copy of proof of home ownership or a lease agreement.

- 7) I certify that I will provide _____ (name of student)
 free room in my home as listed above in #1 (valued at \$16,128 per academic year) OR
 free room and meals in my home as listed above in #1 (valued at \$19,916 per academic year)
while the student follows a program of study at the Graduate Center of the City University of New York.

STUDENT'S DEPENDENT SUPPORT INFORMATION – Must be completed by a sponsor providing support for the student's dependents in addition to amounts in #6.

- 8) I certify that I am able and do commit to provide support for the following individuals who will accompany _____ (name of student)
to the United States as his/her dependents.
_____ with a minimum of \$(U.S.) 8,000 for student's spouse per academic year.
(name of spouse as in passport)
_____ with a minimum of \$(U.S.) 4,896 for each minor child per academic year.
(name of each minor child as in passport)
_____ with a minimum of \$(U.S.) 4,896 for each minor child per academic year.
(name of each minor child as in passport) – use an additional sheet if more children.
Total support for all dependents will be \$(U.S.) _____ each academic year until ____ / ____.
month year

VERIFICATION OF SPONSOR'S SIGNATURE This Affidavit must be signed in the presence of a notarizing or verifying official. (Notary or other official who knows the sponsor and can identify the sponsor's signature).

I affirm that the contents of this affidavit signed by me are true and correct, and I authorize the release of the documentation presented to the student and/or U.S. government official if requested.

(name of sponsor signing this affidavit) (signature of sponsor) (date)

(printed name and title of official verifying the sponsor's signature) (signature of official) (date)